



Christian County Commission

Notice is hereby given that the Christian County Commission met in regular session at:
The Historic Christian County Courthouse
100 W. Church Street, Room 100
Ozark, Missouri, 65721
on **October 10th, 2019 at 8:25 a.m.**

MEETING MINUTES

Attendee Name	Title	Status	Arrived	Adjourned
Ralph Phillips	Presiding Commissioner	Absent	8:25 a.m.	9:40 a.m.
Mike Robertson	Eastern Commissioner	Present	8:25 a.m.	9:40 a.m.
Hosea Bilyeu	Western Commissioner	Present	8:25 a.m.	9:40 a.m.
Madi Hires	Executive Administrative Assistant	Absent		
Krista Raleigh	Purchasing Agent	Present	8:25 a.m.	9:40 a.m.

Attendees: Diane Stalder, Presiding Judge Laura Johnson, Crystal Copeland with Judicial Services of the Ozarks, Steve Hash and Rebecca Perkins with Probationary Services, Inc., Chief Deputy Recorder Judy Trupp, County Clerk Kay Brown, Treasurer Karen Matthews, Collector Ted Nichols

A quorum was established. Presiding Commissioner Phillips entertained a motion to approve all items listed on the consent agenda, which included approval of Christian County Commission's agenda for today, October 10th, 2019 as published, Christian County Commission's regular session minutes from October 3rd, 2019 and October 7th, 2019; closed session minutes from October 2nd 2019 (per RSMo 610.021.1) and October 3rd, 2019 (per RSMo 610.021.3 – which was canceled); and Certified Court Order No. 10-10-2019-01. Eastern Commissioner Robertson so moved. Western Commissioner Bilyeu seconded the motion.

Aye: Phillips, Bilyeu, Robertson. Nay: None. Absent: None. Abstain: None.

The Commission met with presenter Judge Laura Johnson in regards to a bid award for Pre-Trial Services. Judge Johnson noted that two bids had been received, which were from Judicial Services of the Ozarks and Court Probationary Services. A bid tab was presented, and Judge Johnson confirmed that the following items were the services that the courts typically used when utilizing pre-trial services: GPS Monitoring, 13 Panel Instant Test with device and collection fee (which includes EtG), Urine Confirmation, and EtG Alcohol Metabolite Stand-Alone Screen. Judge Johnson noted that Judicial Services of the Ozarks had consistently lower pricing on their services, and recommended award to Judicial Services of the Ozarks. Presiding Commissioner Phillips entertained a motion to accept the recommendation of Judge Laura Johnson to award the bid for pre-trial services to Judicial Services of the Ozarks for a term of one year with the option of renewing for two additional one-year periods. Western Commissioner Bilyeu so moved. Eastern Commissioner Robertson seconded the motion.

Aye: Phillips, Bilyeu, Robertson. Nay: None. Absent: None. Abstain: None.

The Commission met with presenter Judy Trupp, Chief Deputy Recorder, in regards to a bid opening for scanning and imaging services. One bid was received, which was from Sutterfield Technologies located in Duncan, Oklahoma. Recorder Hall will review the bid and return at a later date to recommend award. No action was taken.

The Commission met with presenter Judy Trupp, Chief Deputy Recorder, in regards to the Recorder's quarterly report. Ms. Trupp presented the report. Discussion was held, and Presiding Commissioner Phillips entertained a motion to accept the Recorder's quarterly report as presented. Eastern Commissioner Robertson so moved. Western Commissioner Bilyeu seconded the motion.

Aye: Phillips, Bilyeu, Robertson. Nay: None. Absent: None. Abstain: None.

The Commission met with presenter Clerk Kay Brown in regards to the MAC conference delegates. Clerk Kay Brown presented a locked voting box which contained fourteen (14) votes. The Commissioners counted the votes for each of the delegates. Auditor Amy Dent received nine (9) votes, and Recorder Kelly Hall received five (5) votes. Clerk Kay Brown noted that Auditor Amy Dent is delegated to represent Christian County at the MAC meetings. No action was taken.


The Commission met with presenter Treasurer Matthews regarding SAGE software, which was the County's previous accounting system (and has recently been utilized for paying election judges, for viewing history, and for printing reports. Treasurer Matthews noted that not all of the data stored in SAGE was transferred during the conversion to the Tyler Accounting System, and up until last week she was able to utilize the software to perform her job duties. Treasurer Matthews noted that she is unable to use the same functions as before, and when SAGE was contacted in order to troubleshoot the problem, she was informed that Clerk Kay Brown has the authority to decide whether or not she will give Treasurer Matthews access. Clerk Kay Brown noted that the SAGE software is phasing out, and by purchasing the upgrade they are able to continue utilizing the software. Clerk Brown suggested setting up Treasurer Matthews as a client in the software and giving her permissions so that she may continue to perform her job duties. Clerk Brown noted the cost would be \$180.00 to do so. Presiding Commissioner Phillips entertained a motion to grant Treasurer Matthews access to SAGE software and to be set up as a client. Eastern Commissioner Robertson so moved. Western Commissioner Bilyeu seconded the motion.


Aye: Phillips, Bilyeu, Robertson. Nay: None. Absent: None. Abstain: None.


The Commission met with presenter Ted Nichols, Christian County Collector, for his verbal quarterly report. Collector Nichols noted that collections since January (which included December of 2018 collections) approximate a little over \$662,000.00. He also noted that the 2% penalty collected on delinquent accounts is approximately \$109,000.00. Stonehollow NID collections are at \$25,128.00, and Riverdown NID collections are at \$38,040.00. Liquor license collections are up approximately \$3,000.00 over last year, with current totals at \$28,000.00. Collector Nichols noted that statements will be mailed out on November 1, 2019, with parcel totals equaling 73,075. Collector Nichols said that on November 12, 2019 his office will be at Billings City Hall, on November 13, 2019 his office will be at Clever City Hall, and November 14, 2019 his office will be at Sparta City Hall. All locations will host his office from 9:00 a.m. to noon in order to collect taxes. Further discussion was held, and Presiding Commissioner Phillips entertained a motion to accept the quarterly report as presented by Collector Ted Nichols. Western Commissioner Bilyeu so moved. Eastern Commissioner Robertson seconded the motion.

Aye: Phillips, Bilyeu, Robertson. Nay: None. Absent: None. Abstain: None.

The Meeting was adjourned at 9:40 a.m.


Date: 10.17.2019
Eastern Commissioner
Mike Robertson


Date: 10-18-2019
Presiding Commissioner
Ralph Phillips


Date: 10-11-19
Western Commissioner
Hosea Bilyeu